

## **About the Study Abroad Programs offered at the Graduate School of System Design and Management**

The Graduate School of System Design and Management (SDM) offers its own international exchange programs to its students. In principle, each participating student will visit a partner school for a period of one semester, and a maximum of 10 credits may be recognized toward an SDM Master's degree from exchange studies, based on the approval by the SDM faculty committee. Outgoing students pay tuition fees to Keio University during their visiting period and are exempt from admission fees and tuition fees at the host institutions. Please read this guide thoroughly, and start preparing to apply should you be interested.

### **Exchange Partner Schools**

1. TU Delft, Faculty of Technology, Policy and Management (the Netherlands)
2. Politecnico di Milano, Management Engineering programme (Italy)
3. Institut National des Sciences Appliquées de Toulouse (INSA Toulouse, France)
4. Chulalongkorn University, Faculty of Engineering (Thailand)

Note 1: In addition to the above, a limited number of exchange visits on visiting scholar status may be available to:

5. Purdue University, College of Engineering (USA)
6. Massachusetts Institute of Technology (MIT), Engineering Systems Division (USA)
7. University of Cambridge (Note 2), Department of Engineering (UK)
8. Carnegie Mellon University, Heinz College of Information Systems and Public Policy (USA)

SDM students will conduct research work/projects during the visit and are not be able to take classes (no course credits can be earned). Exchange visit to these schools are contingent on approval by the hosting institution. Please ask SDM faculty and staff in charge for more details.

Note 2: Students who would like to join the exchange program through “Aoi Global Research Award”, which supports exchange students between Keio and Cambridge University, make sure to apply this study abroad program by the **spring application deadline**. Students who don't apply this have no right to receive “Aoi Global Research Award”. This scholarship information is disclosed for the applicants in June or July every year.

If you need details for this program, please contact SDM office. For details, please see below.

<http://www.aoishohgakukai.or.jp/business/index.html>

For more information on each partner schools and departments, please visit:

<http://www.sdm.keio.ac.jp/international/exchange.html>

Universities, available slots, periods of study (**subject to change**)

1 TU Delft (Netherlands) up to 6 students

September 2023– February 2024

February – July 2024

★ Good English skills are required. Refer to the Student Exchange Fact sheet by TUDelft.

2 Politecnico di Milano (Italy) up to 3 students

September 2023 – February 2024

February – July 2024

3 INSA Toulouse (France) up to 3 students

September 2023– January 2024

February – June 2024

4 Chulalongkorn University (Thailand) up to 2 students

August 2023 - December 2023

January – May 2024

### **Selection**

Selection will be made based on a comprehensive appraisal of the documents submitted, academic records, English proficiency, and interview.

### **Conditions and Prerequisites for Application**

1. Full-time students in SDM

2. English proficiency

Minimum score : TOEFL-ITP score of 527, TOEFL iBT score of 70 or equivalent English ability is required.

Note: those who wish to study at MIT or University of Cambridge must have at least TOEFL-ITP score of 577, TOEFL iBT score of 90 or equivalent English ability.

3. Application Documents

(1) Application Form (prescribed form)

(2) English CV Form (prescribed form)

(3) Photocopy of TOEFL Score Report (optional) \*If you wish to apply, please take TOEFL in advance to submit a score report as much as possible.

(4) Latest Grade Report from SDM (New Students can submit the transcript from last school/ English version)

### **Application periods**

1. Spring application period (for the fall exchange of the same year):

March 16-20, 3p.m. for TU Delft

April 13-17, 3p.m. for other Partner Universities

Interview will be conducted via zoom on Wednesday, March 22, 2023 (afternoon) for TU Delft / on Wednesday, April 19, 2023 (afternoon) for other Partner Universities.

2. Fall application period (for the spring exchange of the next year): Late September

### **How to apply**

**\* Please upload the application documents on the prescribed box.**

<https://keio.box.com/s/t8ch41315xikpc94lxe4hvnxwqgjc1ta>

Please input every required document in one zip file whose name should include your first name and last name. cf) 福沢諭吉 or yukichifukuzawa.

If you cannot upload your file, please submit them via email.

\*Note: second year students must obtain his/her academic advisor's approval before applying, and submit the application package with the academic advisor's stamp (inkan) or signature before applying. (An e-mail from your academic advisor can be accepted as an approval instead.)

Submit application or inquire to: Office of Student Services (SDM Office)

[sdm-office@adst.keio.ac.jp](mailto:sdm-office@adst.keio.ac.jp)

**Online Interview:** Wednesday, March 22, 2023 (afternoon) for TU Delft

Wednesday, April 19, 2023 (afternoon) for other Partner Universities

(Detailed schedule will be notified to each applicant)

**Announcement of results:** Thursday, March 23 for TU Delft

Thursday, April 20 for other Partner Universities

(Results will be notified to each applicant)

The screening is based on the comprehensive evaluation of application documents, academic performance, interview, and English ability.

### **Others**

Each participating student will pay tuition fees and other fees at SDM, and will be exempt from paying those fees at the host institution. However, the student will be responsible for all personal expenses incurred at the host institution, including but not limited to housing, airfare, local transportation, meal, health and books required.

### **Contact**

Office of Student Services, Hiyoshi Campus (SDM Office)

Graduate School of System Design and Management, Keio University

Tell: 045-564-2518

Email: [sdm-office@adst.keio.ac.jp](mailto:sdm-office@adst.keio.ac.jp)