## Graduate School of System Design and Management, Keio University (Application Period-III 2022) Special Measures in Response to COVID-19

For the Application Period-III 2022, the SDM will accept your application submission online via the web entry system and by mail. If you know you cannot send some of the required certificates in-time by the application deadline, due to COVID-19, contact the Admissions Office of the SDM at < sdm@info.keio.ac.jp >.

For detailed information on how to prepare the electronic files, refer to the instruction on the separate document uploaded on the SDM website.

Second screening (Master's Program: both the interview and the essay writing, Doctoral Program: the interview) will take place online using video conferencing means such as Zoom or Skype.

More technically:

- 1. Prepare a laptop or desktop computer, a web camera, a headphone, a microphone, and a broadband internet environment. Speakers must stay turned off.
  - 2. Examinees must be alone in the room during the examination.
- 3. A date will be set prior to the examination so that the applicant can check whether the online system/connection works properly. For the second screening, you must use the same room used for this advance check. Should you wish to use a different room for a specifiable reason, contact the Admissions Office of the SDM well in advance to the second screening.

More details of the second screening are to be provided to those who have successfully passed the first screening. Note, also, that Japanese calendar and Japan Standard Time will be used throughout.

Depending on the situation of COVID-19, these measures might be changed for Application, 2023.

**END**